

**REGULAR MEETING  
WINNEBAGO COMMUNITY UNIT DISTRICT #323  
JULY 11, 2019**

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 6:00 p.m. on Monday, July 11, 2019 in the Boardroom at McNair Elementary School. Members answering roll call were Dennis Daly, Jamie Gray, Elizabeth Johnson-Lovett, Wendy Schneider, Christopher Schoeneweiss, and Nichole Smith. Michael Rossol was absent. All joined in the Pledge of Allegiance.

Mr. Daly made a motion to approve the meeting agenda; seconded by Mr. Gray. All voted aye, motion was approved.

For the Public Comment portion of the meeting, Mr. Schoeneweiss explained that speakers are called on and allowed to speak for a maximum of three minutes. The Board of Education listens to input from the public and does not conduct open discussion on issues. Discussion on personnel matters is not allowed. No one had signed up to make Public Comment.

Mr. Daly made a motion to approve the items on the consent agenda; seconded by Mrs. Schneider. Items on consent agenda:

- 6.1. Approval of Minutes
  1. Executive Session – June 20, 2019
  2. Budget Hearing – June 20, 2019
  3. Regular Meeting – June 20, 2019
2. Approve Accounts Payable
3. Approve Personnel Report –INTERNAL TRANSFERS: Leslee Dimke – from Simon – part-time Special Education Paraprofessional to WMS – part-time Special Education Paraprofessional, Dee Spring – WMS - from RtI Paraprofessional to WMS – Special Education Paraprofessional
4. Report on monthly FOIA Requests
5. Approve The Gazette as the Newspaper of Record
6. Approve Fuel Bid for FY19

Roll call vote:

Aye: Mrs. Schneider, Mrs. Johnson-Lovett, Mrs. Smith, Mr. Gray, Mr. Daly, Mr. Schoeneweiss

Nay: none

Approved: 6-0

### **ADMINISTRATIVE REPORTS**

There were no reports at the meeting.

### **SUPERINTENDENT'S REPORT**

Dr. Schwuchow told that Scott Johnson, District Architect, was present to share information about the need to improve the entryway at Simon Elementary School for security reasons. This project would fall under Health Life Safety because currently there is not a double door entry. He showed a drawing of what the new entry would look like and explained that canopy options would be available. A ballpark cost would be between \$220,000 and \$240,000. Cameras and swipe card readers would also be installed. If it is decided to move forward, the project would be done during the summer with bids going out by January. Dr.

Schwuchow then called for the presentation on the 2019-20 Strategic Plan, which spans 3 years, explaining that Action Plans were made for: Communication, Curriculum, Social Emotional, and Facilities & Staff. The process started several months ago and involved approximately 65 people - staff, parents, community members, and Regional Office of Education reps. Stakeholders from each Action Plan attended the meeting to highlight important parts of each plan. It was noted that the administrative team would like to get going on some of the plans soon, some initiatives have costs involved, and others would be addressed with staff moving forward. The revised Mission Statement, “An educational community that empowers, inspires and supports each individual to make the greatest use of one’s potential” and belief statements were read aloud. The Communication Action Plan called for the following strategies and provided action steps for each: Establish a plan to improve teacher to parent/guardian communication in regards to educational goals from year to year, Establish a plan to increase involvement through all grades PreK-12, and Review the current communication strategies and develop ways to improve them. Curriculum Action Plan called for the following strategy and provided Cost – Benefit Analysis for the Four Action Plans involved: Develop a plan to provide PD opportunities to support our curriculum strategies. Social Emotional Action Plan called for the following strategies and included Action Steps to move toward Goals: Assess the culture/school climate in each building and Develop a plan in each building, Develop a plan to provide adequate staff support to meet the growing social emotional demands, Assess the needs and develop plan to social/emotional awareness and support for the district, Develop social emotional curriculum map for PreK-12. Facilities & Staff Action Plan involved the following including suggested Action Steps: Security, Building Maintenance, Sub/Aide Shortage, and Building Furnishing. Representatives from each group spoke about each of the Plans. Dr. Schwuchow said that he will be looking for school board approval for the 2019-20 Strategic Plan, so it can begin to be implemented and told that monthly updates would be given at board meetings.

A recess was taken from 7:07 p.m. to 7:13 p.m.

Dr. Schwuchow explained that school districts now need school board approval for a Consolidated District Plan, which pertains to federal grant application. Once State approval is received, then the school district can move forward and apply for Title 1 and IDEA funds. Dr. Schwuchow reported on the impact the steadily increasing minimum wage rates will have on school district funding. As wages increase over the next several years, more and more staff will be due larger increases. A plan will need to be formed for longer standing employees. Dr. Schwuchow provided documentation to board members and recommended 3% annual increases for administrative and non-certified staff. Dr. Schwuchow explained that WHS has hired the current District Athletic Trainer as a part-time teacher for Athletic Training courses, and this person can also continue to provide Athletic Training services with a stipend as payment. It was reported that the school district has been paying approximately \$24,000 per year for these services. It was commented that even if this is the amount that was being paid to ORS for services, it is likely not the amount the trainer was actually receiving. It was asked about how much other school districts pay for their athletic training services and if more details could be gathered. Dr. Schwuchow spoke about having the WMS Assistant Principal also provide discipline support at McNair Elementary School. This would be put in place for the 2019-20 school year.

## **OLD BUSINESS**

### **SECOND READING BOARD POLIIES**

- 7:140 Search and Seizure
- 2:70 Vacancies on the School Board – Filling Vacancies
- 7:190 Student Behavior
- 7:250 Student Support Services

- 7:260 Exemption from Physical Education
- 7:270 Administering Medicines to Students
- 7:290 Suicide and Depression Awareness and Prevention
- 7:305 Student Athlete Concussions and Head Injuries
- 7:340 Student Records

Mr. Daly made a motion to approve these policies, as presented; seconded by Mr. Gray.

Roll call vote:

Aye: Mrs. Smith, Mr. Gray, Mrs. Johnson-Lovett, Mr. Daly, Mrs. Schneider, Mr. Schoeneweiss

Nay: none  
Approved: 6-0

## **NEW BUSINESS**

It was suggested to approve the concept of the presented Strategic Plan, but remove the items with costs involved to be brought to the school board for approval, as needed.

Mr. Daly made a motion to approve the Strategic Plan, as presented, with items involving costs requiring board approval when needed; seconded by Mrs. Smith.

Roll call vote:

Aye: Mrs. Johnson-Lovett, Mr. Gray, Mr. Daly, Mrs. Smith, Mrs. Schneider, Mr. Schoeneweiss

Nay: none  
Approved: 6-0

Dr. Schwuchow spoke of the need to hire an administrative assistant for the Director of Student Services. He noted that the position would be paid from grant funding and speculated that the position could end up being half-time due to the duties identified. He also mentioned that another vacancy may be coming that could merge duties with this newly created position. It was commented that if the position will be grant funded and not be a cost to the school district it may be best to hire a full-time person to be able to assist the Director of Student Services appropriately and take on additional responsibilities as needed.

Mr. Daly made a motion to approve the full-time Secretary for the Director of Student Services position; seconded by Mr. Gray.

Roll call vote:

Aye: Mr. Daly, Mrs. Smith, Mr. Gray, Mrs. Schneider, Mrs. Johnson-Lovett, Mr. Schoeneweiss

Nay: none  
Approved: 6-0

Mr. Daly made a motion to approve the 2019-20 Administrative and Non-Certified Salary Increases of 3%, as presented; seconded by Mrs. Schneider.

Roll call vote:

Aye: Mr. Gray, Mrs. Schneider, Mrs. Johnson-Lovett, Mrs. Smith, Mr. Daly, Mr. Schoeneweiss

Nay: none  
Approved: 6-0

Mr. Daly made a motion to approve the Consolidated District Plan, as presented; seconded by Mrs. Smith.

Roll call vote:

Aye: Mr. Gray, Mrs. Schneider, Mrs. Johnson-Lovett, Mrs. Smith, Mr. Daly, Mr. Schoeneweiss

Nay: none  
Approved: 6-0

Mr. Daly made a motion to approve the Athletic Trainer Stipend of \$24,000 annually, as presented. There was no second. The motion died on the floor. More information will be gathered and brought to the next school board meeting.

At 7:46 p.m., Mr. Daly made a motion for the meeting to adjourn; seconded by Mrs. Johnson-Lovett. All voted aye, meeting adjourned.

Approved: August 19, 2019

Respectfully submitted:

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Christopher Schoeneweiss, President

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Jennifer Lindgren, Secretary