

**REGULAR MEETING
WINNEBAGO COMMUNITY UNIT DISTRICT #323
MAY 20, 2019**

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 5:30 p.m. on Monday, May 20, 2019 in the Boardroom at McNair Elementary School. Members answering roll call were Jamie Gray, Elizabeth Johnson-Lovett, Michael Rossol, Wendy Schneider, Christopher Schoeneweiss, and Nichole Smith. Dennis Daly was absent

At 5:31 p.m., Mr. Rossol made a motion to enter Executive Session for the following reasons:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1)

Roll call vote:

Aye: Mrs. Johnson-Lovett, Mr. Gray, Mr. Rossol, Mrs. Smith, Mrs. Schneider, Mr. Schoeneweiss

Nay: none

Approved: 6-0

At 6:12 p.m., the school board returned to Open Session.

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 6:14 p.m. on Monday, May 20, 2019 in the Library at McNair Elementary School. Members answering roll call were Jamie Gray, Elizabeth Johnson-Lovett, Michael Rossol, Wendy Schneider, Christopher Schoeneweiss, and Nichole Smith. Dennis Daly was absent. All joined in the Pledge of Allegiance.

Mr. Rossol made a motion to approve the meeting agenda; seconded by Mrs. Johnson-Lovett. All voted aye, motion was approved.

For the Public Comment portion of the meeting, Mr. Schoeneweiss explained that speakers are called on and allowed to speak for a maximum of three minutes. The Board of Education listens to input from the public and does not conduct open discussion on issues. Discussion on personnel matters is not allowed. No one had signed up to make Public Comment.

Since there was an error noticed on the Personnel Report – Certified Staff Recommended for Early Tenure listing, that portion was requested to be removed and brought back for approval at the June meeting.

Mrs. Johnson-Lovett made a motion to approve the items on the consent agenda including the revised Personnel Report; seconded by Mr. Gray.

Items on consent agenda:

- 6.1. Approval of Minutes
 1. Executive Session – April 15, 2019
 2. Regular Meeting – April 15, 2019
 3. Special Meeting – April 30, 2019
 4. Special Meeting – May 9, 2019
2. Approve Accounts Payable
3. Approve Personnel Report –NEW HIRES: Thomas Stahl – WMS – Math Teacher –

effective 2019-20 school year, Tracy Thompson – WHS – Special Education Teacher – effective 2019-20 school year, Brittany Wagner – WMS – English Language Arts Teacher – coverage for FMLA leave for 2019-20 school year only, Kendra Cox – WMS Student Council Co-Advisor, Katie McKinney – WMS Student Council Co-Advisor, Summer part-time Technology Staff – Devin Tervelt; INTERNAL TRANSFER: Renee Bolhaus – from Simon Special Education Teacher to Simon – Classroom Teacher; RETIREMENT: Julie Murray – Simon - Teacher – effective end of 2018-19 school year; FMLA LEAVE: Andrea Sotelo – WHS – Spanish Teacher – effective approximately September 21 to November 4, 2019; RESIGNATIONS: Cynthia Heckman – WHS – Special Education Teacher – effective end of 2018-19 school year, Jeremy Graham – WHS – Key Club Advisor – effective end of 2018-19 school year, Kelly Szymanski – WMS – Student Council Advisor – effective end of 2018-19 school year, Curtis Rummel – Simon – Kids Club Staff – effective end of 2018-19 school year

4. Report on monthly FOIA Requests
5. Approve Requests for Early Graduation
6. Approve Joint Milk Bid with Pecatonica
7. Approve 2019-20 IHSA Membership Renewal

Roll call vote:

Aye: Mr. Rossol, Mrs. Smith, Mr. Gray, Mrs. Schneider, Mrs. Johnson-Lovett, Mr. Schoeneweiss

Nay: none

Approved: 6-0

ADMINISTRATIVE REPORTS

There were no reports at the meeting.

SUPERINTENDENT’S REPORT

Dr. Schwuchow called on Staci Thompson – WHS Librarian – to present the Annual Library Report. Mrs. Thompson presented the report with the assistance of Diane Scott and Denise Eilers, elementary school library paraprofessionals. A video was shown. The Simon School report shared information about birthday book distribution, purchases made with FEE grant funds, book fair success, raising monarch butterflies, fire prevention activities, and more. Mrs. Thompson commended Ms. Scott for weaving activities into curriculum. The McNair School report shared information on their strong AR Program, which uses challenges and incentives throughout the year, how students are learning about the Destiny program and are being taught how to find books throughout the library by themselves, book fair success, health education lessons presented by the school nurse, and more. Mrs. Eilers was also recognized for all of her efforts. Mrs. Thompson explained that while elementary students have fixed schedules with library time built in, WMS students come to the library during their ELA classes or other times on their own, and WHS students come to their library on their own time. It was noted that the WMS library features a lunch book club, a book fair, also uses the AR Program, and continues to improve their makerspace, which is working well to get students excited to go to their library. Mrs. Thompson talked about increasing book checkouts at the WHS library, book clubs, the use of the Prairie Cat Program, renovations completed, student collaboration space, the summer reading opportunities, and more. She then spoke about her efforts with professional development using google programs and teacher collaboration offerings. The recent Chamber of Commerce event was successful in showcasing the exciting things taking place in the WHS Library. The presenters were thanked for their reports and the excitement being brought to the school libraries. Dr. Schwuchow reported that at the end of each school year, an amended budget must be submitted to ISBE by July 1. Before the budget can be approved, it must be on display for the public for at least 30 days. A

schedule of levy payments was provided to school board members. Any payment delayed and received after July 1, will be posted for the 2019-20 year because the school district operates on a cash basis. He explained about fund balances, the levy process, revenues, and expenditures. Revisions can be made until final approval in June. Dr. Schwuchow spoke about the opportunity for the school district to be part of a bid with other area school districts involving the resurfacing of the track. By looking back, it was noted that the current track last needed attention in 2007. If a decision is made to move forward, the bid would involve taking the track down to the asphalt, making repairs needed, and then resurfacing and repainting it. Will Hartje, Activities Director, shared information about the condition of the track, how it would be wise to have a chute extension added to the front stretch, the opportunity to have the track surface a color other than black, and a warranty of two years. He also expressed that due to the current condition, the school district has not been given opportunity to host some track events. No action is needed at this time, other than if the school board would like to be part of the bid process with the others. Discussion took place on the track, as well as, the football stadium as a whole. It was noted that good facilities often attract families to a school district. It was asked if consideration could be given to replacing the grass football field with turf, opening up the field to be used for football practices, soccer games, PE classes, and marching band practice. Comments were made on potential costs. It was asked if the track could be addressed first with other parts of the stadium being renovated at a later date. Also, noted was water on the track causing issues, which indicates drainage problems. It was suggested to form a committee to gain detailed information on facility renovations, potential improvements, and costs. It was decided to have a special board meeting to continue this discussion. Dr. Schwuchow stated that the ISBE still is not able to accept 2019-20 school calendars. The Regional Office of Education felt that calendar guidelines were nearly complete. A tentative calendar was created by the WEA according to their contract. Permission was sought to put this calendar out to parents, staff, and the public as tentative until the time it can be approved by ISBE. It was noted that the created calendar is very similar to the school calendars used in recent years. If edits are necessary, they would be made and then the calendar would be publicized again. Dr. Schwuchow stated that it is time to register for the annual school board conference. Those planning to attend should let him know so accommodations can be made. Dr. Schwuchow shared information that school board representation is needed for work with the Winnebago Park District, the Insurance Committee, and the Winnebago County Special Education Cooperative. It was told that an intergovernmental agreement is already in place with the park district and previously two school board members were involved. Mrs. Johnson-Lovett and Mr. Gray volunteered to be reps with the Winnebago Park District. It was noted that the Insurance Committee generally meets four times per year. Mrs. Smith and Mrs. Schneider volunteered to be reps on this committee. Mr. Rossol volunteered to be the rep with the WCSEC. Dr. Schwuchow offered thanks to Mrs. Schneider for her assistance with the WRAMP fundraiser – Ford Drive 4 Your School, which raised \$2,800+. He commented on how easy it was for parents to participate and how they were able to choose which sport to donate towards.

OLD BUSINESS

Second Reading of Board Policies:

- 2:20 Powers and Duties of the School Board; Indemnification
- 4:30 Revenue and Investments
- 4:100 Insurance Management
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:160 Environmental Quality of Buildings and Grounds
- 5:60 Expenses

- 5:220 Substitute Teachers
- 5:330 Sick Days, Vacation, Holidays and Leaves
- 6:15 School Accountability
- 7:50 School Admissions and Student Transfers to and from Non-District Schools
- 7:70 Attendance and Truancy
- 7:100 Health, Eye, and Dental Examinations; Immunizations and Exclusion of Students

With these policies being second read, Mrs. Johnson-Lovett made a motion to approve the policies, as presented; seconded by Mr. Rossol.

Roll call vote:

Aye: Mr. Gray, Mrs. Johnson-Lovett, Mrs. Schneider, Mr. Rossol, Mrs. Smith, Mr. Schoeneweiss

Nay: none Approved: 6-0

Dr. Schwuchow gave further explanation on the WHS Foods and Culinary Arts field trip. Mrs. Erickson provided details on how the trip ties in with curriculum. There will be no cost to the school district. It was reported that the cost is \$4,500/participant with fundraising opportunities being offered to offset costs. Mrs. Johnson-Lovett made a motion to approve the WHS Foods and Culinary Arts field trip for Summer, 2020, as presented; seconded by Mrs. Smith.

Roll call vote:

Aye: Mrs. Schneider, Mr. Gray, Mrs. Smith, Mrs. Johnson-Lovett, Mr. Rossol, Mr. Schoeneweiss

Nay: none Approved: 6-0

NEW BUSINESS

Mr. Rossol made a motion to approve the display of the Amended FY19 Budget, as presented; seconded by Mr. Gray.

Roll call vote:

Aye: Mrs. Johnson-Lovett, Mrs. Smith, Mr. Rossol, Mrs. Schneider, Mr. Gray, Mr. Schoeneweiss

Nay: none Approved: 6-0

Since the amended budget must be on display for at least 30 days and the next regular meeting would be 28 days away, it was decided to shift the June meeting by a few days to meet the time restriction. The June meeting will be held on Thursday, June 20, 2019 at 5:00 p.m.

At 7:33 p.m., Mr. Rossol made a motion for the meeting to adjourn; seconded by Mrs. Schneider. All voted aye, meeting adjourned.

Approved: June 20, 2019

Respectfully submitted:

Christopher Schoeneweiss, President

Jennifer Lindgren, Secretary