

**REGULAR MEETING  
WINNEBAGO COMMUNITY UNIT DISTRICT #323  
JANUARY 29, 2019**

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 5:32 p.m. on Tuesday, January 29, 2019 in the Boardroom at McNair Elementary School. Members answering roll call were Dennis Daly, Elizabeth Johnson-Lovett, Duane Lovett, Michael Rossol, Christopher Schoeneweiss, and Nichole Smith. Todd France was absent.

At 5:33 p.m., Mr. Daly made a motion to enter Executive Session for the following reason:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1); seconded by Mr. Rossol.

Roll call vote:

Aye: Mr. Lovett, Mrs. Smith, Mr. Daly, Mrs. Johnson-Lovett, Mr. Rossol, Mr. Schoeneweiss

Nay: none

Approved: 6-0

At 6:02 p.m., the school board returned to Open Session.

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 6:05 p.m. on Tuesday, January 29, 2019 in the Boardroom at McNair Elementary School. Members answering roll call were Dennis Daly, Todd France, Elizabeth Johnson-Lovett, Duane Lovett, Michael Rossol, Christopher Schoeneweiss, and Nichole Smith. No one was absent. All joined in the Pledge of Allegiance.

It was asked to pull 7.1. Winnebago High School Administrative Report. It was noted that the school board would return to Executive Session at the end of the meeting for the same reason, and that 6.1.2. Executive Meeting Minutes – December 17, 2018 needed a revision, so these would be approved as amended. Mr. Daly made a motion to approve the revised meeting agenda; seconded by Mr. Rossol. All voted aye, motion was approved.

For the Public Comment portion of the meeting, Mr. Schoeneweiss explained that speakers are called on and allowed to speak for a maximum of three minutes. The Board of Education listens to input from the public and does not conduct open discussion on issues. Discussion on personnel matters is not allowed. No one had signed up to make public comment.

Mr. Daly made a motion to approve the items on the consent agenda; seconded by Mr. France.

Items on consent agenda:

- 6.1. Approval of Minutes
  1. Regular Meeting – December 17, 2018
  2. Executive Session – December 17, 2018, as amended
2. Approve Accounts Payable
3. Approve Personnel Report –NEW HIRES: Samantha Hoffman – WMS – Science Teacher – beginning with 2019-20 school year, Lindsay Metcalf – WHS – part-time Health Science Teacher – beginning with 2019-20 school year, Kadie Cross – WMS – part-time

Special Education Paraprofessional, Carrie Knoll – Simon – part-time Special Education Paraprofessional, Matt Morrissey – Simon – Kids Club Staff, Susan Allen – WMS – Volunteer 6<sup>th</sup> grade Girls Basketball Coach, Nicole Palmer – WMS – Volunteer 7<sup>th</sup> grade Girls Basketball Coach; INVOLUNTARY TRANSFER: Carrie Knoll – from Simon – part-time Special Education Paraprofessional to WMS – part-time Special Education Paraprofessional; FMLA LEAVE OF ABSENCE: Kara Boyer – WHS – Teacher – effective May 7, 2019 through the remainder of the 2018-19 school year; RETIREMENT: Julie Murray and Rhonda Waggoner – Simon – Teachers – both effective at the end of the 2022-23 school year; RESIGNATION: Tequila Jordan – WMS – part-time Special Education Paraprofessional – effective December 21, 2018, Eduardo Rodriguez – Simon – Kids Club Staff – effective January 11, 2019, Samantha White – WMS – Special Education Paraprofessional – effective January 11, 2019

4. Report on monthly FOIA Requests

Roll call vote:

Aye: Mr. France, Mr. Daly, Mr. Lovett, Mr. Rossol, Mrs. Smith, Mrs. Johnson-Lovett, Mr. Schoeneweiss

Nay: none

Approved: 7-0

### **ADMINISTRATIVE REPORTS**

Matt Adams, Technology Director, gave a presentation on the on-line registration process. He explained that when consideration was being given to implementing a new student information system, going with an on-line registration was part of the picture. Mr. Adams distributed basic paper registration packets to board members to show the amount of paper involved, as well as, the format of the forms and other information. Explanation was given about how much paper is needed to produce the packets, the amount of time needed for copying and collating, and the hand-entering of information upon return of the forms to the school offices. The main concern with the current process is information being returned is not always consistent. He offered to send an informational video to board members about the process and told that other school districts were contacted for reference checks. Guidance will be given for set up and any form customization as needed. Parental support will be offered through the tech department and district office. It was mentioned that perhaps the Winnebago Public Library could be a resource for families, who do not have computers in their homes. Dr. Schwuchow reported that the implementation cost will be approximately \$10,000, then \$7,500 annually for the program.

### **SUPERINTENDENT'S REPORT**

Dr. Schwuchow gave an update on the McNair elevator project. He explained that some of the elevator panels were damaged and needed to be reordered. Once they are delivered, installation will take approximately a day and a half. The flooring will be installed once the elevator is complete. It was asked if it can be done over Spring Break, but it was told that it is preferred to have it done much sooner than that. Dr. Schwuchow reported that the Simon and WMS intercom systems were given approval for Health Life Safety funding and are scheduled to be installed over Spring Break. The other schools will have their systems addressed next school year. Dr. Schwuchow told that the Calendar Committee, which is made up of WEA members, has been meeting to work on the 2019-20 school calendar. With changes issued by the ISBE, like the required change in student attendance days from 174 to 176, extra attention is needed. It was noted that some school districts are doing away with School Improvement Days, while others are considering utilizing student-led conferences. Once the committee makes their recommendation, it will be brought to the school board for final approval. Dr. Schwuchow spoke about the Salary Committee, involving Mr. Daly and Mr. Schoeneweiss, and the Insurance Committee meetings needing to be

rescheduled due to weather issues. The Strategic Plan Committee is planning to meet in February with guidance from Dr. Lori Fanello and Linell Monson-Lasswell, who has assisted several area school districts with their plans. The goal is to work on vision for the school district. Mrs. Johnson-Lovett expressed interest in being on this committee. Dr. Schwuchow stated that Illinois Assessments of Readiness will replace the PARCC Assessment for 3<sup>rd</sup> – 8<sup>th</sup> grade students beginning this school year. While the dates are not firm, it is assumed the testing will be conducted between March 4 and April 6, 2019. Dr. Schwuchow spoke of the need to have additional school psychologist support. Consideration has been given to bringing in an intern and then growing the position to more. It was noted that these are hard positions to fill and costs are a concern. The Winnebago County Special Education Cooperative can assist by hiring a psychologist, who would be shared between Winnebago School District and another school district. Dr. Schwuchow reported that WMS would be piloting new Science curriculum for the rest of this school year and noted that the staff seems excited about it. The school board will be kept informed of next steps. Information was shared about the upcoming PTO Fun Fair, which will be held on Saturday, March 16, 2019 from 10:30 a.m. – 2:00 p.m. at WHS. Proceeds from the event will benefit the elementary school Art and Music programs and more. The Winnebago Fans Club will have the concession stand open. The change in location is due to the large attendance last year.

## **NEW BUSINESS**

It was explain that the Gallagher Illinois Scholastic Cooperative meetings are held every three months. In the event that Dr. Schwuchow cannot attend, the school board can approve a designee to vote at the meetings in his absence.

Mr. Daly made a motion to approve Connie Franklin as the Voter Designee at the Gallagher Illinois Scholastic Cooperative meetings in the absence of John Schwuchow; seconded by Mr. France.

Roll call vote:

Aye: Mr. Rossol, Mrs. Smith, Mrs. Johnson-Lovett, Mr. France, Mr. Lovett, Mr. Daly, Mr. Schoeneweiss

Nay: none

Approved: 7-0

Mr. Daly made a motion to pursue Infinite Campus Online School Registration with a cost not to exceed \$10,140, as presented; seconded by Mrs. Smith.

Roll call vote:

Aye: Mrs. Johnson-Lovett, Mr. France, Mr. Daly, Mr. Lovett, Mrs. Smith, Mr. Rossol, Mr. Schoeneweiss

Nay: none

Approved: 7-0

School board members were given the opportunity to share information gained from sessions attended at the annual IASBO conference.

There was discussion about the process for making up of the snow and cold weather days.

At 7:22 p.m., Mr. Daly made a motion to re-enter Executive Session for the following reason:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1); seconded by Mr. Rossol.

Roll call vote:

Aye: Mr. France, Mrs. Smith, Mr. Lovett, Mr. Daly, Mrs. Johnson-Lovett, Mr. Rossol, Mr. Schoeneweiss

Nay: none

Approved: 7-0

At 8:12 p.m., the school board returned to Open Session.

At 8:12 p.m., Mr. Daly made a motion for the meeting to adjourn; seconded by Mr. Rossol. All voted aye, meeting adjourned.

Approved: February 19, 2019

Respectfully submitted:

---

Christopher Schoeneweiss, President

---

Jennifer Lindgren, Secretary