

**REGULAR MEETING  
WINNEBAGO COMMUNITY UNIT DISTRICT #323  
FEBRUARY 20, 2018**

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 5:32 p.m. on Tuesday, February 20, 2018 in the Boardroom at McNair Elementary School. Members answering roll call were Dennis Daly, Elizabeth Johnson-Lovett, Duane Lovett, Michael Rossol, Christopher Schoeneweiss, and Nichole Smith. Todd France was absent.

At 5:33 p.m., Mr. Daly made a motion to enter Executive Session for the following reasons:

1. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2);
2. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. 5 ILCS 120/2(c)(1); seconded by Mr. Rossol.

Roll call vote:

Aye: Mr. Lovett, Mrs. Smith, Mrs. Johnson-Lovett, Mr. Rossol, Mr. Daly, Mr. Schoeneweiss

Nay: none

Approved: 6-0

Mr. France entered the meeting at 5:33 p.m.

At 6:04 p.m., the school board returned to Open Session.

Christopher Schoeneweiss called the Regular Meeting of the Winnebago Board of Education to order at 6:05 p.m. on Tuesday, February 20, 2018 in the Library at McNair Elementary School. Members answering roll call were Todd France, Elizabeth Johnson-Lovett, Duane Lovett, Christopher Schoeneweiss, Michael Rossol, and Nichole Smith. Dennis Daly was absent. All joined in the Pledge of Allegiance.

Mr. France made a motion to approve the meeting agenda; seconded by Mrs. Smith. All voted aye, motion was approved.

For the Public Comment portion of the meeting, Mr. Schoeneweiss explained that speakers are called on and allowed to speak for a maximum of three minutes. The Board of Education listens to input from the public and does not conduct open discussion on issues. Discussion on personnel matters is not allowed.

Susan Currens – parent – along with her husband thanked the school board for their continued support of the music programs. She spoke of their daughter, who was honored to be able to attend, participated at IMEA in January with other talented instrumentalists and vocalists. Mrs. Currens explained that Winnebago students are given valuable experiences in both large and small groups, have learned discipline, have played under various directors, and have exhibited school pride while playing at concerts, auditions, festivals, games and school programs.

Mr. France made a motion to approve the items on the consent agenda; seconded by Mr. Lovett.  
Items on consent agenda:

- 6.1. Approval of Minutes
  1. Regular Meeting – January 16, 2018
  2. Executive Session – January 16, 2018
2. Approve Accounts Payable
3. Approve Personnel Report –NEW HIRES: Dolores Jones – WHS – part-time Cook – starting February 12, 2018, Kelly Szymanski – WHS – Assistant Soccer Coach, Stephen Turner – WHS – Volunteer Soccer Coach, Brett Zimmerman – WMS – Volunteer 8<sup>th</sup> grade Girls Basketball Coach; FMLA LEAVE: Julie Murray – Simon – effective February 5, 2018 – March 16, 2018, Michelle Dalla Valle Pearson – WHS – effective February 2, 2018 for remainder of 2017-18 school year; RESIGNATIONS: Cheri Eden – Simon – Kids Club Staff – effective January 18, 2018, Lacey Tierney – Simon – Kids Club Tutor – effective February 26, 2018, Mathew Kluck - WHS – National Honor Society Advisor – effective end of 2017-18 school year
4. Report on monthly FOIA Requests
5. Approve Fundraiser

Roll call vote:

Aye: Mr. Lovett, Mr. Rossol, Mrs. Johnson-Lovett, Mr. France, Mrs. Smith, Mr. Schoeneweiss

Nay: none

Approved: 6-0

The following students were presented with certificates of recognition: IMEA Band - Betsy Currens, IMEA Future Music Educators – Danya Dorgan, Illinois State Scholars – Betsy Currens, Kiah Garrigan, Benjamin Hillers, Oliver Johnson, Kinley Merchant, Annabelle Moore, Callihan Moraska, Ryan Morehead, Nevaria Rumery, Lauryn Schrader, Emma Webb. All of the students were recognized and congratulated for their accomplishments.

### **ADMINISTRATIVE REPORTS**

Sean Monahan, McNair Principal, introduced Ashley Spickler, Simon and McNair Elementary School Counselor, to present information on her responsibilities in supporting students and staff. Miss Spickler reported that she is in her second year, has a teaching license, and is working towards a higher degree. She reported that she works with general education students and shared details on direct services, responsive services, and indirect services. She also reported on the developing of more parent resources.

Ron Ferguson, Director of Building & Grounds, spoke of being the connecting link between performance contractor Opterra and the school district. His focus is to take care of as many things as possible in advance of the projects targeted for this summer. Mr. Ferguson explained that the performance contractor makes money by making sure all work is completed on time by workers who do what they say they are going to do, as opposed to taking low bidders, who occasionally present surprise costs. The target date for summer work to begin is June 6, 2018 with the roofing and window projects first. Should the referendum pass, other projects will be addressed, including all asbestos abatement at Simon and McNair Schools, required sprinkler system installation, and ceiling grid and tile replacement. Should the referendum not pass, only the asbestos involved in the

window replacement will be abated. Mr. Ferguson reported that all of the windows have been measured and samples provided. As far as the scope of work, phase 1 took care of the Simon boiler and roof, phase 2 is to take care of needed window replacement. Remaining Health/Life Safety projects will be dependent on the outcome of the referendum. With the projects already done, he expressed how pleased he has been with Opterra and their provided services.

Matt Adams, Technology Director, explained that the current Student Information System, which has been in use since 2007, will no longer be supported after this school year. He told about the process used to determine what system would be purchased to replace it. Other school districts were approached for recommendations, and his staff narrowed the list to three front runners. A 26 person committee was formed, and they went through the process to determine which system would best fit the needs of the school district. The school board will be asked to approve Infinite Campus. Mr. Adams explained that data will be held remotely, an internal server can be used, trainers will be used in each building as a point person, his staff will also be used to assist, and the first two Teacher Institute days of the 2018-19 school year will be used for training. Questions were raised about the cost, the storing of data elsewhere, and if the system can be used for special education records. He reported that he has budget funds available, and this system seems to fit the needs of the district. Mr. Adams was asked to bring more information about safeguards to the next school board meeting. Then, he spoke about converting of district email to Gmail. There is a small cost involved, but he has funding in his budget for this also. Staff training will be done with the largest part of the migration being done over spring break. The school board will be provided training schedules, in case they would like to attend.

## **SUPERINTENDENT'S REPORT**

Dr. Schwuchow gave an update on the community forums that have been held sharing referendum information. He has been utilizing email to field questions and concerns. A second mailer is set to go out, and the Rockford Register Star has expressed interest in publishing one of the flyers. There are more community forums on his calendar including an event especially for gold card holders. Dr. Schwuchow shared history on food services purchasing being done in Winnebago through the New Berlin CUSD #16 Cooperative, which the school district began partnering with years ago. Ultimately, this has saved the school district an abundance of money. The current process will no longer be acceptable, so a new, more official Cooperative is being formed. The deadline to be involved has been extended through March, there is no cost to join, and school districts can bow out near the end of each school year if they would like to. According to Mary Ellen Droy, Food Services Director, this plan has been in place for six years with little to no concerns or issues. Dr. Schwuchow spoke of the use of Early Release Days to work more in depth with Social Studies Standards. An author and Regional Office of Education representative have assisted with professional development. He commented that there are only two remaining Early Release Days this school year to provide more professional development. Dr. Schwuchow reviewed the upcoming schedule for PARCC testing. Work is currently being done to expose students to the online testing format, to make them more comfortable by testing time. Dr. Schwuchow reported on student enrollment counts. He commented that with lower class sizes in the lower elementary school, the school board and administration will need to watch numbers and trends for future personnel planning. Dr. Schwuchow spoke of the upcoming PTO Fun Fair on March 10, 2018. This will be a great opportunity for families with proceeds benefitting the elementary school playgrounds. It was noted that the PTO is in need of more parental involvement.

## **NEW BUSINESS**

### **FIRST READING OF BOARD POLICIES**

- 2:260 – Uniform Grievance Procedure
- 4:15 – Identity Protection
- 4:110 – Transportation
- 4:150 – Facility Management and Building Programs
- 4:170 – Safety
- 5:20 – Workplace Harassment Prohibited
- 5:90 – Abused and Neglected Child Reporting
- 5:100 – Staff Development Program
- 5:200 – Terms and Conditions of Employment and Suspensions
- 5:220 – Substitute Teachers
- 5:240 – Suspension
- 5:290 – Employment Termination and Suspensions
- 6:50 - School Wellness – *REWRITTEN*
- 6:60 – Curriculum Content
- 6:150 – Home and Hospital Instruction
- 6:300 – Graduation Requirements
- 6:310 – High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 6:340 – Student Testing and Assessment Program
- 7:10 - Equal Educational Opportunities
- 7:15 – Student and Family Privacy Rights
- 7:20 – Harassment of Students Prohibited
- 7:70 – Attendance and Truancy
- 7:180 – Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:190 – Student Behavior
- 7:250 – Student Support Services
- 7:260 – Exemption from Physical Education
- 7:275 – Orders to Forgo Life- Sustaining Treatment
- 7:305 – Student Athlete Concussions and Head Injuries
- 7:340 – Student Records

These policies will be second read at the March 19, 2018 meeting. There was concern raised about some of the policies. Dr. Schwuchow asked for questions to be emailed to him, then he would respond to the entire school board.

Since there was no monetary amount presented, the school board will vote on the Student Information System at the next school board meeting.

Mrs. Johnson-Lovett made a motion to join the New Berlin CUSD 16 Purchasing Cooperative for food services purchases; seconded by Mr. Rossol.

Roll call vote:

Aye: Mrs. Johnson-Lovett, Mr. France, Mr. Rossol, Mrs. Smith, Mr. Lovett, Mr. Schoeneweiss

Nay: none

Approved: 6-0

Elizabeth Johnson-Lovett told that the Chamber of Commerce will hold their annual meeting on March 15, 2018 at the Seward Park District at 6:00 p.m. Nominations are being sought for recognition awards through February.

At 7:04 p.m., Mr. France made a motion for the meeting to adjourn; seconded by Mrs. Johnson-Lovett. All voted aye, meeting adjourned.

Approved: March 19, 2018

Respectfully submitted:

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Christopher Schoeneweiss, President

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Jennifer Lindgren, Secretary